

**Application  
for a  
DOWNTOWN REVITALIZATION**

**Idaho Community Development Block Grant**

**by  
City of Glenns Ferry**



November 21, 2007  
JoAnne Lanham  
Mayor

*Prepared by:*

*Shawn Charters Consulting*

124 W. Main Street, Emmett, ID 83617 (208) 741-1113

## OFFICIAL LETTERHEAD

November 16, 2008

Donald A. Dietrich, Director  
Idaho Commerce and Labor  
P. O. Box 83720  
Boise, ID 83720-0093

Dear Mr. Dietrich:

The City of Glenns Ferry respectfully submits this application for an Idaho Community Development Block Grant. The City and the Glenns Ferry Revitalization Committee has worked diligently for nearly two years on revitalization efforts for our downtown core.

The Community has committed over \$377,000 in matching funds and in-kind donations to help revitalize their Downtown which has been designated to contain areas of Slum and Blight. In addition to the direct match, Individual Businesses have contributed over \$520,000 in private funds to beautify and renovate their buildings in the area.

We are very excited about the improving our downtown core and creating a beautiful, safe and thriving environment for new and existing businesses and visitors. We appreciate your concern and attention to our grant request and look forward to answering any questions you might have.

Sincerely,

JoAnne Lanham  
Mayor



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#### IV. ICDBG Application Information Form

Applicant: City of Glenns Ferry Chief Elected Official: JoAnne Lanham  
Address: P.O. Box 910, Glenns Ferry, ID 83623 Phone: 366-7418

Sub recipient (if applicable): NA Chief Elected Official: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Application Prepared by Shawn Charters Phone: 741-1113  
Address: 124 W. Main Street, Emmett, ID 83617

Architect/Engineer/Planner Keven Shreeve, Forsgren Engineering Phone: 342-3144  
Address: 415 South 4<sup>th</sup> Street, Boise, ID 83702

#### NATIONAL OBJECTIVE (MARK ONE)

☐ LMI Area ☐ LMI Clientele ☐ Imminent Threat  
☐ LMI Jobs ☒ Slum & Blight

#### PROJECT TYPE (MARK ONE)

☐ Public Facility/ Housing ☐ Community Center  
☒ Economic Development ☐ Senior Center

#### PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO BENEFIT: 1,611

TOTAL # LMI TO BENEFIT: 878

% LMI TO BENEFIT: 54.20 %

% MINORITY POPULATION: 29.2 %

**PROJECT DESCRIPTION:** The City of Glenns Ferry's Downtown Revitalization Project will eliminate conditions of slum and blight by installing decorative light poles, install brick pavers in sidewalks and install handicapped accessible wheelchair ramps on sidewalks. In addition the community will purchase and install wagon wheel benches, install walking paths, paint murals and fix deteriorated sidewalks.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX ***
<b>ICDBG</b>	287,900				
Local Cash	200,705			10/08	G
Local Loan*					
Local In-Kind**	169,490			11/08	G
USDA-RD RBEG Grant	15,000			8/08	G
Idaho Power Grant	2,000			11/08	I
State Grant					
Foundation Grant					
Private Investment	521,750			11/08	G
Other (identify)					
<b>TOTAL PROJECT FINANCING</b>	1,196,845				

\* Identify Loan Source(s) NA Date Bond or Necessary and Ordinary Passed \_\_\_\_\_

\*\*Describe In-Kind match by type (i.e. materials, labor, waived fees, land value) and amount.

\*\*\*Identify which appendix corresponding documentation is in. Documentation should be a letter from the appropriate source.

## **V. Economic Advisory Council Page:**

Glenns Ferry is a small desert community of approximately 1600 people that is located midway between Boise and Twin Falls. The community is loaded with railroad and Oregon Trail history. Interstate I-84 goes right by Glenns Ferry, the Snake River meanders around it and the railroad goes right through the town. This is a beautiful area with interesting topography, buttes, rolling hills, pretty farming valley's and is only 1 hour from the mountains. However, this little town needs help. Since the exit of the railroad, high taxes and recent closure of the major employer (potato processor which employed 115 persons), Glenns Ferry has struggled. Businesses are about to close, the school enrollment is decreasing and risks losing state funding. The aesthetics of the community had deteriorated as well as the economy of the town and hope with it. However, with the vision and work of the Glenns Ferry Revitalization Committee, and the support and involvement of the city, chamber and citizens, the moral of the town has been boosted to a new level. With the following accomplishments in the last 1 ½ years, it is very noticeable that the town is taking more pride, working hard to improve the appearance, clean-up, and accent the history here – we have set out to do just that!

The community understands that commercial districts are prominent employment centers and are a reflection of community pride, image, prosperity, all of which are critical factors in business retention and recruitment. That is why the following accomplishments have been achieved over the last year: Walking path initiated, Large mural and oral history on Simplot Tank, Historic 1909 Bostic Livery barn painted and mural of horse drawn buggy painted, increased weed control on Main Street and commercial by community volunteers and city, welcome to Glenns Ferry Sign enhanced with wagon wheels and landscaping, Fundraiser at Carmella Winery, decorative street lamps sold to citizens and businesses, teak wagon wheel benches sold and installed around town, 1<sup>st</sup> avenue resurfaced by ITD, mural repainted on Penner-n-Fink Building, Old Shrum building completely refurbished inside and out with displays of historic covered wagons, log siding installed on two existing buildings and 1 new building constructed with log siding, Main Street garage painted and flowers planted, several residences installed new siding and landscaping, garage painted, Fudge Factory installed gazebo, Chamber Corner revitalized with street light, wine barrels, and flowers. The City has hired a code enforcement officer and will be enforcing ordinances.

The value of this work accomplished and implemented over the past year amounts to \$856,245 in local matching funds. The City is requesting \$287,900 in ICDBG funds to install the streetlights that have been purchased and address handicapped accessibility impediments by installing two handicapped accessible ramps to the sidewalks on Idaho Street. Safety needs will be addressed by this project in two ways, (1) the installation of the handicap ramps and (2) the lighting of downtown to encourage safe pedestrian traffic in the evening.

The community is implementing a unique approach to this project by selling the light posts and benches to local businesses and individuals and only requesting grant funding to assist in the installation of these light poles. It is phenomenal that 44 light poles and 23 benches have been purchased and dedicated to this project.

In order to further the efforts, Glenns Ferry desperately needs to attract new viable businesses, new residents and they strongly believe that beautifying the town will demonstrate to outsiders the dedication to the improvement of and deep faith in the future of Glenns Ferrys.

## VI. Threshold Criteria

### A. Eligible Applicant:

The applicant is a city ☒ The applicant is a county ☐

### B. Eligible Activities:

List the eligible activities, identified in Chapter 2, that are a part of the project.

Glenns Ferry's proposed project entails infrastructure improvements and removal of architectural barriers to areas of the City that have been designated as Slum and Blighted. Eligible activities also include grant administration services and project engineering.

### C. National Objective: There are six National Objectives listed below. Complete only the National Objective that will be met with the project.

#### C.5. Slum and Blight

The City has adopted a "Resolution to Establish a Redevelopment Area" as required. Project improvements will be used to eliminate conditions of slum and blight that are documented in the Slum & Blight Analysis included in **Attachment A**.

### D. Citizen Participation:

The City of Glenns Ferry has adopted a Citizen Participation Plan and stands by its commitment to comply with the Plan. A notice of public hearing was published on November 5, 2008, with the public hearing being held on November 18, 2008 at the Glenns Ferry City Hall. Copies of the Notice of Public Hearing, Affidavit of Publication, and official minutes of the hearing are included as **Attachment B** to this grant application.

Date of Notice November 5, 2008 Date of Hearing November 18, 2008

### E. Statewide Goal and Strategy:

This project meets the Statewide Goal II.A "Improve safety and livability of communities" and III.C "Revitalize Downtown Business Districts". This project is a Downtown Business Revitalization Grant that will eliminate slum and blight conditions while beautifying the downtown core to enhance business opportunities and create a thriving downtown.

**F. Administrative Capacity:**

The City of Glenns Ferry does not have adequate City staff available to administer the Idaho Community Development Block Grant. An administrative contract with an Idaho Commerce and Labor approved administrator has been established for this project using state and federal (OMB A-102) procurement procedures. Shawn Charters Consulting has been selected to perform the grant administration on this project. Please see **Attachment C** for a copy of the RFP for Administrative Services and selection letter. Any necessary legal services will be provided by the City's legal counsel.

**G. Fair Housing:**

The City has adopted a Fair Housing Resolution, Residential Anti-displacement and Relocation Assistance Plan and Policy on Non-Discrimination. Please see **Attachment D** for copies of the resolution. The Fair Housing Resolution has been published numerous times in the past and will be published again in 2008.

**VII. Program Income:** Describe if the project will generate program income and the reuse plan.

No program income will be generated as a result of this project.

**VIII. General Project Description:** Include the general project description as outlined in the narrative for this section. Be sure to address all the required details.

**A. Community Description:**

The City of Glenns Ferry is named for the ferry located at the Three Island Ford on the Snake River. Built in 1863 by Gus Glenn, the ferry served the region for many years until its abandonment with the completion of the Oregon Short Line Railroad. The City of Glenns Ferry grew up around the area of the ford and incorporated in 1909. See **Attachment E** for maps.

Located at 2,569 feet in elevation and between Mountain Home and Twin Falls on I-84, the City of Glenns Ferry has a city hall with full time staff, library, park, school, airport, senior center, and newly improved water and sewer systems. The Glenns Ferry School District serves a large geographic area encompassing the communities of King Hill, Hammett, and Sailor Creek. Glenns Ferry is also part of the Eastern Elmore County Recreation





District that operates the community swimming pool. The City of Glenns Ferry is adjacent to the Carmella Winery, and the 613-acre Three Island Crossing State Park and Interpretive Center. Glenns Ferry functions as a service and support gateway to numerous outdoor scenic, recreational, and tourism opportunities for the traveling and vacationing public.

According to the Idaho Department of Commerce and Labor (IDCL) Community Profiles, the City of Glenns Ferry had a population of 1,502 persons in 2004. Although the City's primary economy had been agriculture, increasingly Glenns Ferry is transitioning to a more diverse economic base with current major employers being from the wholesale and retail trade, food products, service, and finance and real estate sectors. In spite of this emerging diversification, the local economy is still lagging. To demonstrate this lag, the IDCL reports a 2008 unemployment rate for Elmore County at 6.2%. The City of Glenns Ferry unemployment rate is most likely higher. Comparatively, the unemployment rates for Ada County and the State are 5.3% and 5.4% respectively.

#### **B. Community Needs Assessment:**

<b>Facilities &amp; Infrastructure</b>	<b>Poor</b>	<b>Fair</b>	<b>Good</b>	<b>Previously ICDBG funded last 10 years</b>
<b>Water</b>		X		X
<b>Sewer</b>		X		
<b>Electrical</b>		X		
<b>Fire</b>		X		
<b>Hospitals</b>		NA		
<b>Work Force Housing</b>		X		
<b>Roads</b>		X		
<b>Railroads</b>		X		
<b>Airport</b>			X	
<b>Broadband</b>			X	
<b>Senior Center</b>			X	X
<b>Community Center</b>		NA		
<b>Community Recreation Facilities</b>			X	
<b>Other</b>				

The City of Glenns Ferry has been very proactive in addressing the needs of their community. The City recently completed a major water treatment project and upgrades to their Senior Citizen Center with help of Block Grant Funding. The City is applying for LHTAC funding for a Transportation Plan which will position them for future LHTAC funding for road improvements. Last Year ITD resurfaced 1<sup>st</sup>

avenue and the City has a good airport, access to recreation facilities, and broadband access. The priority project at this time for the City is improvements to the downtown business core for economic development efforts.

### **C. Project Description:**

Glenns Ferry is truly a unique place, besides the step back into what feels like the old west with the architecture left from a time long ago, it's one of the friendliest most welcoming places still around. The town has unique shops and places to visit. There is the Three Island State Park which is one of the most serene and well-maintained parks in the state. The Oregon Trail History and Education Center is a special treat located inside the state park and also commemorated the history of the area. Both Park and Center have a wonderful view of the Snake River. In addition, Glenns Ferry has a wonderful old theatre that is registered on the national historic register. The theatre hosts weekend melodramas and dinner barbecues all summer. There is also a community swimming pool, boat docks for fisherman and water skiers, a newly renovated museum to name just a few.

The Glenns Ferry Downtown Revitalization project is a multiple phase project to enhance and beautify the downtown appearance and eliminate conditions of slum and blight.

#### **Projects completed last 1 ½ Years**

Walking path initiated, Large mural and oral history on Simplot Tank, Historic 1909 Bostic Livery barn painted and mural of horse drawn buggy painted, Increased weed control on main street and commercial by community volunteers and city, Welcome to Glenns Ferry Sign enhanced with wagon wheels and landscaping, Fundraiser at Carmella Winery, Decorative Street Lamps Sold to citizens and businesses, teak wagon wheel benches sold and installed around town, 1<sup>st</sup> avenue resurfaced by ITD, mural repainted on Penner-n-Fink Building, Old Shrum building completely refurbished inside and out with displays of historic covered wagons, log siding installed on two existing buildings and 1 new building constructed with log siding, Main Street garage painted and flowers planted, several residences installed new siding and landscaping, garage painted, Fudge Factory installed gazebo, Chamber Corner revitalized with street light, wine barrels, and flowers.



Pictured is the Snake River Properties Office that was built in the project area.



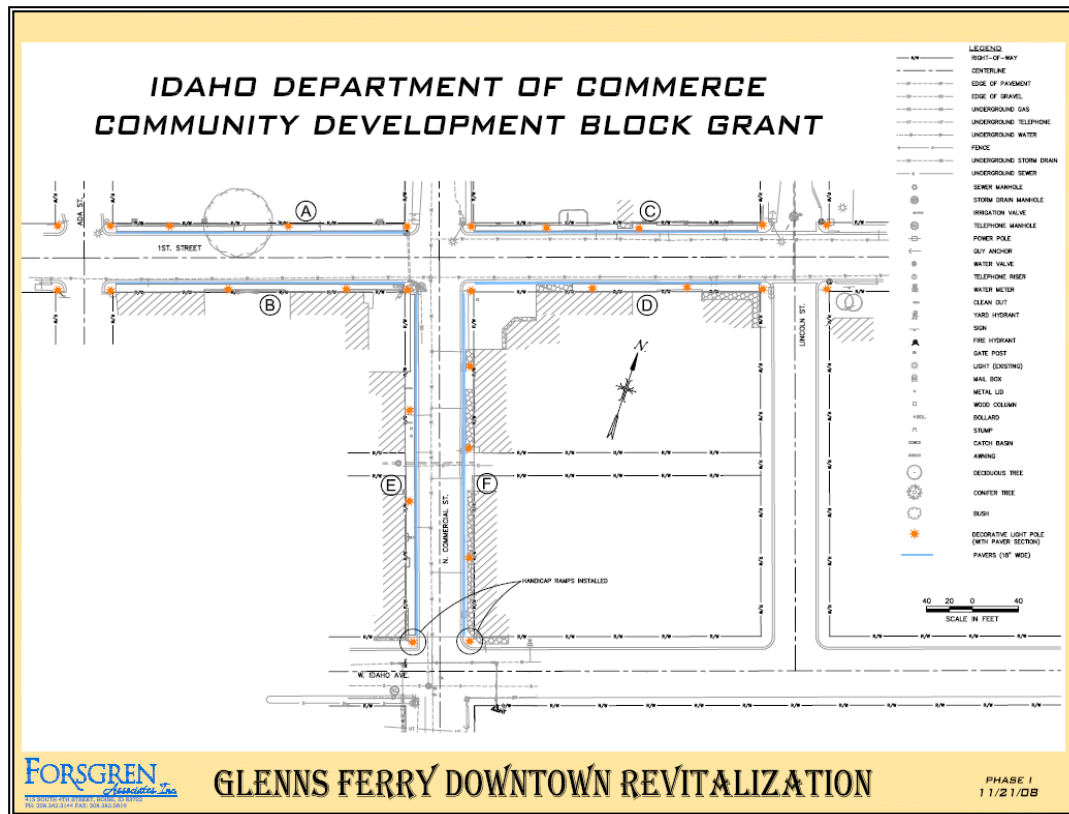
Pictured above is the Mural painted on the Simplot tank and the Historic Bostic Livery between coats of paint and prior to the Mural being Painted on it. Below is the chamber corner before the addition of the street light and after.



The City has hired a code enforcement officer and will be enforcing ordinances. The value of this work accomplished over the past year amounts to \$856,245 in local matching funds.

### ICDBG Project

The project will consist of three blocks located in what is commonly understood to be the “downtown core”. 27 Decorative Light Poles will be installed at the intersections and along the three block project limits at intervals to provide appropriate lighting for safe vehicle and pedestrian travel. The light poles won’t only be for decoration only but will serve a functional purpose as well. As part of the light installation a portion of the existing sidewalk will be removed and decorative paver blocks installed around the pole. The pavers around the poles will be interconnected by an 18-inch paver strip that will run the full length of the blocks between the curb and sidewalk. It is within this 18-inch strip that the power will be placed to operate the poles. At the intersection of W. Idaho Avenue and N. Commercial Street, on the north side of Idaho Ave., two handicap ramps will be cut into the existing curb and sidewalk. This will provide safe access by those in wheelchairs. Safety needs will be addressed by this project in two ways, (1) the installation of the handicap ramps and (2) the lighting of downtown to encourage safe pedestrian traffic in the evening.



Pictured to the left is one of the light poles that have been purchased and placed at the Chamber corner. Idaho Power has awarded the City grant funding to purchase the metal banners hanging from the pole. The picture below shows the lack of adequate lighting at night. The only illumination comes from the signs and interior lighting shining through the windows.



## Future Projects

- Trophy Club building which has been identified as sub-standard. Committee will remove old signs and paint the building. Economic Development Committee is exploring purchasing and renovating the building to lease to new businesses.
- Continue placing additional light poles down 1<sup>st</sup> Avenue from one end of town to the other.
- Acquire funding to repair sub-standard sidewalks throughout downtown district.
- Starlight Building – Paint and Re-stucco.
- Purchase and Install a Clock Tower on the Chamber Corner as a centerpiece of town. A grant was submitted to the Idaho Community Foundation for this, however it was not funded this year. The City has been encouraged to apply again next year.
- Chamber Corner – Install red brick pavers to replace cracked old cement. Sell each paver installed as a fundraiser to have sponsors names engraved on the pavers.
  - Plant trees
  - Move produce wagon with flowers in it up against the empty wall to display.
  - Construct a waterfall by clock tower or behind it with major contributor names engraved on the rock.
  - Continue to involve high school students for projects to increase community awareness.
- Railroad Park
  - Work with Railroad to fix up and repair facility.
  - Landscape with trees and flowers
  - Install a pathway around the mural
  - Install benches
  - Provide for a steam engine display.
  - Walking Path connecting the Downtown to the Three Island State Park will begin here.

**D. Project Land & Permits:** Answer the following questions and attach documentation.

1. Has any land been purchased for this project? \_\_\_Yes XNo

List date of Purchase\_\_\_\_\_

What funds were used to make this purchase? \_\_\_\_\_

2. Have any buildings been purchased for this project? \_\_\_Yes XNo

List date of Purchase\_\_\_\_\_

What funds were used to make this purchase? \_\_\_\_\_

3. Have any easements been purchased for this project? \_\_\_Yes XNo

List date of Purchase\_\_\_\_\_

What funds were used to make this purchase? \_\_\_\_\_

4. Are any rights-of-way permits required for this project? \_\_\_Yes XNo

Permit submission date \_\_\_\_\_

Permit approval date \_\_\_\_\_

5. Will any land be needed for this project? \_\_\_Yes XNo

Status of the purchase: \_\_\_\_\_

Estimated date of final purchase: \_\_\_\_\_

What funds were used to make purchase? \_\_\_\_\_

6. Will any buildings be needed for this project? \_\_\_Yes XNo

Status of the purchase: \_\_\_\_\_

Estimated date of final purchase: \_\_\_\_\_

What funds were used to make purchase? \_\_\_\_\_

7. Will any easements be needed for this project? \_\_\_Yes XNo

Status of the purchase: \_\_\_\_\_

Estimated date of final purchase: \_\_\_\_\_

What funds were used to make purchase? \_\_\_\_\_

8. Is anyone living on the land or in the structures at the proposed site?

\_\_\_Yes XNo

9. Is any business being conducted on the land or in the structures at the proposed site?

\_\_\_Yes XNo

10. Are there any businesses, individuals, or farms being displaced as a result of this project?

\_\_\_Yes XNo

11. Are there permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permit, air quality permit, etc?

\_\_\_Yes \_\_\_No

Status of the permits (include plan for securing permits and estimation of issue completion date): \_\_\_\_\_

12. Describe the ownership or lease arrangements for the property involved in the project. All improvements or in the public right-of-way on existing sidewalks.

\_\_\_\_\_

**A. Imminent Threat criteria if applicable.**

NA

**IX. Budget Narrative:** Describe the source and status of all funding for the project according to the instructions in Part A of this Chapter.

The following table describes all the matching funds for this project. The City, Chamber and Glenns Ferry Revitalization Committee have worked diligently this past year on projects to enhance their downtown. Countless volunteer hours have been tracked and documented along with numerous donations of materials and supplies. All funding has been committed. The benches and lights have been purchased by local businesses and individuals and are on hand ready for installation.

The \$7,000 in private cash and \$3,000 in city cash will be combined with the \$287,900 in ICDBG grant funding to install the lights with brick pavers and install two handicapped accessible cuts on the sidewalks. The total cost of this portion of the project is \$297,900 and includes grant administration, project engineering, construction as well as construction provided by Idaho Power. Detailed stamped cost estimate has been provided by Forsgren Engineers and is found in **Attachment G**. Materials purchased and donated for this portion of the project are the light poles and brick pavers that have been donated.

**Glenns Ferry Matching Funds  
Downtown Revitalization Project**

11/19/2008

	Explanation	Total
Private Cash Light Poles Sold	44 poles @ \$1,440	\$ 63,360
Private Cash Benches Sold	23 benches @ \$689	\$ 15,847
DOC Approved	Prior Improvements	\$ 63,000
Private Cash	Donations	\$ 7,000
City Cash	Cash	\$ 3,000
Glenns Ferry Chamber	Cash for Renovation Projects	\$ 6,903
City Cash	City Sidewalk Repairs	\$ 38,073
City Cash	Survey	\$ 3,000
City Legal and Admin Costs	Cash	\$ 522
USDA RBEG Grant	Pre-Lim Engineering/Design	\$ 15,000
Idaho Power	Grant for Metal Signs	\$ 2,000
Shawn Charters	Donated Grant Admin. RBEG	\$ 4,000
Shawn Charters	Donated ICDBG Grant Writing	\$ 5,000
GF Rev. Committee	Donated Labor	\$ 60,365
Keven Shreve	Donated Engineering	\$ 8,000
J.J. Howard Engineering	Donated Prof. fees for Walking Path	\$ 3,600
Private Donation	Gravel for Walking Paths	\$ 58,236
Private Donation	Brick Pavers	\$ 5,400
City Donation	Storage of Lights	\$ 300
Livery Barn	2nd Coat of Paint & Labor	\$ 4,995



Livery Barn	Replace Broken Window	\$	30
Livery Barn	Mural	\$	1,500
Weed Control	Dave Pember Donated Labor	\$	150
Weed Eating on Main Street	Sheila Kramer/Mary Hervy	\$	2,200
GF Welcome Sign	Labor for Staining Sign	\$	200
Painting Anderson Building	Bob Booker	\$	475
Flowers	Donated by Moss Greenhouse	\$	131
Blue Spruce Christmas Tree	Donated	\$	3,500
Teak Oil for Benches	Donated	\$	91
Museum Upgrade/Renovations	Private Investment	\$	11,231
Wine Barrels & Flowers	Donated	\$	86
Total		\$	387,195

**Private Investment on Buildings in Slum & Blight Area**

Log Siding & Roof	Three Island Real Estate	\$	9,000
New Log Building	Snake River Properties	\$	211,000
Equine Dentistry Bldg.	Complete Remodel of Shrum Bldg	\$	300,000
Log Siding Chamber	Chamber of Commerce	\$	1,750
Total		\$	521,750

Red are designated as cash match, green represents grant funds, blue represent materials and labor donations and black represents private investment to buildings in project area.



**X. Idaho Community Development Block Grant Budget Form**

(Use only line items on pages V-7 &amp; V-8)

**Applicant or Grantee:** City of Glens Ferry**Project Name:** Downtown Revitalization Project

<b>LINE ITEMS</b>	<b>ICDBG Cash</b>	<b>City Cash</b>	<b>City In-Kind</b>	<b>USDA RBEG Grant*</b>	<b>Idaho Power Grant*</b>	<b>Private Cash</b>	<b>Private In-Kind</b>	<b>Total</b>
Administrative**	22,600						9,000	31,600
Design Professional	43,200	3,000		15,000			11,600	72,800
Planning								
Construction	222,100	41,073	300		2,000	156,110	670,340	1,091,923
Legal & Audit		522						
Equipment								
<b>TOTAL COSTS**</b>	<b>287,900</b>	<b>44,595</b>	<b>300</b>	<b>15,000</b>	<b>2,000</b>	<b>156,110</b>	<b>690,940</b>	<b>1,191,145</b>

\*Identify funding source

\*\*Administrative expenses and project planning design costs, when totaled, shall not exceed 10 percent of the total ICDBG amount.

## **XI. Detailed Cost Analysis**

1. Have preliminary plans and specs been submitted to regulatory agencies for review?

\_\_\_ Yes X No

If yes, list date submitted: \_\_\_\_\_

If no, list expected date to be submitted: \_\_\_\_\_

2. Has final design (for bidding) begun?

\_\_\_ Yes X No

If yes, % complete: \_\_\_\_\_%

If no, what is expected start date: February 2009

3. Will project include bid alternatives to meet project budget if necessary?

\_\_\_ Yes X No

4. Are Davis Bacon wage rates applicable to the project?

X Yes \_\_\_ No

If yes, are they included in the project costs?

X Yes \_\_\_ No

5. Have known environmental measures been included in project costs? (ex: dust mitigation, archaeological survey, storm water drainage, wetland mitigation etc.)

X Yes \_\_\_ No

6. What will expected construction contingency be at final design? 15 %

7. List the last date the owner and design professional discussed project design and details.

Date: 11/18/08

8. Design Professional Cost Estimate may be found in **Appendix G**.

## XII. Project Schedule

<b>Project Activity</b>	<b>Date (to be) Completed</b>	<b>Documentation in Appendix</b>
Design Professional Contract Executed	<b>August 2008</b>	<b>C</b>
Grant Administration Contract Executed	<b>December 2008</b>	<b>C</b>
Environmental Release	<b>April 2009</b>	
Bid Document Approval	<b>July 2009</b>	
Bid Opening	<b>August 2009</b>	
Construction Contract Executed	<b>August 2009</b>	
Start Construction	<b>September 2009</b>	
Construction 50% Complete	<b>October 2009</b>	
Second Public Hearing	<b>October 2009</b>	
Construction 100% Complete	<b>December 2009</b>	
Update Fair Housing Plan	<b>December 2009</b>	
Update 504 Review and Transition Plan	<b>December 2009</b>	
Certificate of Substantial Completion	<b>December 2009</b>	
National Objective Documented	<b>January 2010</b>	
Final Closeout	<b>February 2010</b>	
Final Audit	<b>October 2010</b>	

<b>Name of Professional and Agency Contacts</b>	<b>Firm/Agency</b>	<b>Phone with extension</b>
Examples:		
Design Professional	<b>Keven Shreve, Forsgren Engineers</b>	<b>342-3144</b>
Funding Agency	<b>Pat Madarieta IDOC</b>	<b>334-2470</b>
Funding Agency	<b>Tim Wheeler, USDA RD</b>	<b>378-5623</b>
Funding Agency	<b>Lane Dodson, Idaho Power</b>	<b>388-6477</b>
Environmental Officer	<b>Shawn Charters Consulting</b>	<b>731-1113</b>
Permits	<b>Keven Shreve, ForsgrenEngineers</b>	<b>342-3144</b>
Mayor	<b>JoAnne Lanham, City of Glenns Ferry</b>	<b>366-7418</b>
Public Works Director	<b>Jeff Cook, City of Glenns Ferry</b>	<b>366-7418</b>
Treasurer	<b>Deb Rone, City of Glenns Ferry</b>	<b>366-7418</b>
Revitalization Committee	<b>Jill Laib, Chairman</b>	<b>366-2253</b>
Grant Writer/Administrator	<b>Shawn Charters</b>	<b>741-1113</b>
City Clerk	<b>Christine Phernetton</b>	<b>366-7418</b>

### XIII. Grantee and Sub-recipient Financial Profiles

Is the Grantee a (circle one)

City

County

If a sub-recipient, what type of Organization (circle one)

Water District

Sewer District

Homeowner's Association

For-Profit Company

Non-Profit Company

Water Association

Fire District

Hospital District

Other (please explain): \_\_\_\_\_

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#### \*\*INSTRUCTIONS

For all projects complete Sections III & IV

For all projects that pertain to water complete Section I, III, & IV.

For all projects that pertain to sewer complete Section II, III & IV.

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**Section I. Water System (only)** - Input information for the water system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Water Source(s): \_\_\_ Wells \_\_\_ River \_\_\_ Lake \_\_\_ Springs  
\_\_\_ Purchase \_\_\_ Other

Water Treatment Method \_\_\_\_\_

Number of people served by the system \_\_\_\_\_

Number of hook-ups on the system \_\_\_\_\_

Number of equivalent dwelling units  
(EDU's) on the system \_\_\_\_\_

Number of residential EDUs \_\_\_\_\_

Number of commercial EDUs \_\_\_\_\_

Number of industrial EDUs \_\_\_\_\_

Number of Wells \_\_\_\_\_

Number of Fire Hydrants \_\_\_\_\_

Storage Reservoir (gallons) \_\_\_\_\_

Water piping (linear feet) \_\_\_\_\_

Are all system users on meters \_\_\_\_\_

Are meters consistently read \_\_\_\_\_

For residential users, what is the average monthly

Water rate for 10,000 gallons \$ \_\_\_\_\_

When was the last rate increase \_\_\_\_\_

How much were the rates increased \$ \_\_\_\_\_

**Annual water system revenue** \$ \_\_\_\_\_

Current funds in capitol improvement account \$ \_\_\_\_\_

Current funds in reserve fund \$ \_\_\_\_\_

Total dollar amount owed by customers in arrears \$ \_\_\_\_\_

**Annual water system expenses** \$ \_\_\_\_\_

Residential Hook-Up Fee	\$ _____
Commercial Hook-up Fee	\$ _____
Industrial Hook-Up Fee	\$ _____

**Value and description of assets:**

Land	\$ _____
Buildings	\$ _____
Equipment	\$ _____
Other	\$ _____
<b>Total Asset Value</b>	\$ _____

**Identify outstanding indebtedness:**

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

Explain Water Conservation Methods Implemented: \_\_\_\_\_  
\_\_\_\_\_.

**Section II. Sewer System (only)** Input information for the sewer system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Sewer Treatment Method \_\_\_\_\_

Do you have a Pre-treatment system? ☐ Yes ☐ No

Number of people served by the system	_____
Number of residential connection on the system	_____
Number of commercial connection on the system	_____
Number of industrial connection on the system	_____
Number of new connections within the last year	_____
Treatment System capacity (million gallons)	\$ _____
Sewer piping (linear feet)	_____
Number of lift stations	_____
What are the current residential sewer rates	\$ _____
When was the last rate increase	_____
How much were the rates increased	\$ _____
Residential Connection Fee	\$ _____
Commercial Connection Fee	\$ _____
Industrial Connection Fee	\$ _____

<b>Annual sewer system revenue</b>	\$ _____
Current funds in reserve account	\$ _____
Current funds in capitol improvement account	\$ _____
Current dollar amount owned by customers in arrears	\$ _____

<b>Annual sewer system expenses</b>	\$ _____
-------------------------------------	----------

**Value and description of assets:**

Land	\$ _____
Buildings	\$ _____
Equipment	\$ _____
Other	\$ _____
<b>Total Asset Value</b>	<b>\$ _____</b>

**Identify outstanding indebtedness:**

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Section III. All Applicants (except Sewer and Water):**  
**Grantee or Sub-Recipient Taxing Authority:**

- A. Identify how the organization obtains its operating funding, i.e., bonds, district assessments, other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

- B. Does the organization have taxing authority? \_\_\_\_ Yes \_\_\_\_ No (if no, skip to Section IV)

1. Do you tax? \_\_\_\_ Yes \_\_\_\_ No

- a) If yes:

(1) What is the tax rate? \_\_\_\_\_

(2) What is the annual tax amount generated? \_\_\_\_\_

(3) What are the taxes used to pay for, i.e. equipment, operating expenses, etc.? \_\_\_\_\_

2. If your organization does not tax explain why. \_\_\_\_\_

\_\_\_\_\_

**Section IV. All Applicants****Grantee Financial Summary (based on most current audit report)****Revenue**

Taxes	\$ _____
Licenses and Permits	\$ _____
Intergovernmental	\$ _____
Charge for Services	\$ _____
Miscellaneous	\$ _____
Other _____	\$ _____

**Total Annual Revenue**

\$ \_\_\_\_\_

## Expenses

Total Annual Expenditures

\$\_\_\_\_\_

## Section V. All Applicants

### Grantee Growth Management Planning

When was the comprehensive plan last updated? \_\_\_\_\_

Which of the following tools do you implement as land use measures and controls?

	Yes	No
Building Codes	_____	_____
Historical Preservation	_____	_____
Conventional Zoning Ordinances	_____	_____
Other Zoning Options: (see below)		
Bonus or Incentive Zoning	_____	_____
Example: allows for increased residential densities if developer will include affordable housing options		
Transfer of Development Rights	_____	_____
Example: transfer development rights to areas where development is wanted and to restrict it in areas where it is not		
Planned Unit Development (PUD)	_____	_____
Example: allows for creative and innovative design at same time creating amenities for public benefit. (mixed use development)		
Development Agreements	_____	_____
Contract between municipality and developer. Municipality specifies what the developer may do and what they are required to do within project area.		

Do you currently implement any of the following?

	Yes	No
Economic Development Plan	_____	_____
Development Impact Fees	_____	_____
Local Option Tax (resort)	_____	_____
Toll roads	_____	_____
Distance Based Impact Fees	_____	_____
Tree City USA	_____	_____

## XIV. Community Demographic Profile

Instructions: Complete the un-shaded areas using census data for the city/county applicant.

The census data can be located on our Web site at: [www.community.idaho.gov](http://www.community.idaho.gov)

Name of Applicant: City of Glenns Ferry

	<b>TOTALS</b>
<b>TOTAL POPULATION BENEFITED (if different from city/county population in census)</b>	1,611
<b>TOTAL POPULATION IN APPLICANT'S AREA</b>	1,611
Total Male	818
Total Female	793
Total White	1,140
Percent of White Population	70.8%
<b>MINORITY POPULATION</b>	
Black/African American	0
American Indian/Native Alaskan	14
Asian	5
Native Hawaiian or Pacific Islander	0
American Indian/Alaskan Native and White	12
Asian and White	2
Black/African American and White	1
American Indian/Alaskan Native and Black/African American	0
Other Multi-Racial	11
Hispanic	426
<b>TOTAL MINORITY POPULATION</b>	471
Percent of Population	29.2%
<b>SENIOR CITIZENS</b>	
Total Persons 65 Years and Over	265
Percent of Minority Population	16.4%
<b>DISABILITY STATUS</b>	
Civilian Non-institutionalized Population 16 to 64	932
Percent with a Work Disability	10.6%
Civilian Non-institutionalized Population 65 Years and Over	222
Percent with a Disability	42.8%
<b>FEMALE HEAD OF HOUSEHOLD</b>	
Total Households	610
Female Householder, No Husband Present	61
Percent of Households	10%



## **XV. Review and Ranking Narrative:**

### **Part B: Forms**

#### **Review and Ranking Narrative:**

- I. Organization:** Describe how the community is actively organized to plan and implement the revitalization process.

The Glenns Ferry Revitalization Committee was organized in 2007 to work with the Glenns Ferry City Council. Their role is to serve as an advisory body to guide the research, planning, and implementation processes involved in its downtown revitalization project. Shawn Charters, A Certified Block Grant Administrator was assigned to assist the Revitalization Committee in their efforts. The Committee focused on the following areas:

- 1) Economic Development Planning,
- 2) Business Retention and Attraction,
- 3) Resource Development, and
- 4) Design.

The Committee is made up of numerous business and property owners, representatives of the Chamber and Commerce and City. A list of committee members can be found in **Attachment F**. The committees have worked tirelessly improving Glenns Ferry and have spent weeks developing a Strategic Plan and Marketing Strategy for this Project. They have adopted a Mission, Vision and Belief Statement along with Goals and Strategies with timelines and assignments.

In addition to the Revitalization Committee, numerous professionals representing Federal, State and Private Industry have donated their services. Idaho Power and Union Pacific are working closely with the City. The City applied for and received a USDA Rural Business Enterprise Grant to help pay for the preliminary engineering services needed to implement this project. J.J. Howard, a Engineer out of Boise has volunteered his services to design the walking path that will connect the Three Island Crossing State Park and Interpretive Center to Downtown. Sherrie McKibben with the University of Idaho is also working closely with the committee to develop architectural renderings for a Master Plan. Her work should be completed by January 2009.

#### **II. Assessments.**

The Glenns Ferry Revitalization Committee and Shawn Charters held meetings with business owners to discuss the marketing needs and trends for the community. In addition to these meetings hundreds of Business and Consumer Surveys were distributed and tabulated. Please see **Attachment F** for copies of the survey's along with tabulations. In addition to the survey's Dr. Dick Gardner conducted a Community Economic Profile Workshop on October 23, 2008. The economic profile data and

survey tabulations were integral in developing the Glenns Ferry Strategic Marketing Plan for the Downtown. You will also find various news articles and brochures advertising Glenns Ferry Events and community.

### **III. Implementation:**

#### **A. Action items/implementation time frame:**

Please see the Glenns Ferry Revitalization Committee Downtown Strategic Plan included in Attachment F. This plan contains, goals, strategies, action items and implementation time frames. The plan also details both implemented elements and future elements of the overall plan.

#### **B. Design professional plans:**

The City applied for and received a USDA Rural Business Enterprise Grant to help pay for the preliminary engineering services needed to implement this project. An RFP for Engineering Services was advertised and proposals received. Forsgren Engineers was selected as the project engineer. The project manager appointed to this project is Keven Shreve. Professional cost estimates and preliminary plans have been prepared, stamped and attached. Idaho Power has met on several occasions to discuss this project and are in full support.

### **IV. Slum and Blight:**

#### **A. Impact: State in measurable terms how the slum and blight project will have an impact on the economic environment of your downtown area.**

This project will have a tremendous impact of the slum and blighted district of Downtown Glenns Ferry. Currently the downtown area is quite dark and lacks adequate lighting. Lights have been purchased and are on hand ready for installation. The lights will not only serve to eliminate the health and safety issues associated with dark streets and alleys but will also serve to beautify the area making it a warm and welcoming place to do businesses. The old ICT Building was badly deteriorated and has been taken down. The building was constructed with bricks that have been donated to the project. These bricks have been removed and stacked and will be utilized for the brick pavers in the sidewalk where the decorative lights will be installed.

The City has adopted a theme that reflects their heritage of railroad and the Oregon trail. Twenty three Wagon wheel benches have been purchased and placed throughout the area. The change these benches have made is overwhelming. The lights and benches encourage pedestrians to visit the downtown core and spend their money. Community pride has already started to flourish. To date four different businesses have made major renovations to their buildings. A minimum of \$521,000 has been invested in the redevelopment area by private businesses.

## V. Idaho Community Development Block Grant Project

A.-B. (Information will be used based on the budget sheet in Chapter 5.)

C. ☐ Yes ☒ No. Check yes or no if you have a BID/LID. If yes provide documentation in appendix.

The City held a special meeting regarding the formation of an LID. The response from the meeting was not favorable at this time to continue. However, this project is quite unique by the fact that although an LID or BID was not formed, businesses and individuals from within the district have purchased benches (each one costing \$689) and light poles (each costing \$1,440) showing the commitment and support of this project from the private businesses who will benefit from the improvements.

D. Related Implementation Expenditures:

Amount spent on other implementation plan action items \$856,245

The total project cost is \$1,196,845. Of this amount \$856,245 is the value of implemented project items completed to date. That is 72% of the total project.

The implementation items area as follows:

### Implemented Items

Private Cash Light Poles Sold	44 poles @ \$1,440	\$	63,360
Private Cash Benches Sold	23 benches @ \$689	\$	15,847
DOC Approved	Prior Improvements	\$	63,000
Glenns Ferry Chamber	Cash for Renovation Projects	\$	6,903
City Cash	City Sidewalk Repairs	\$	38,073
City Legal and Admin Costs	Cash	\$	522
GF Rev. Committee	Donated Labor	\$	60,365
J.J. Howard Engineering	Donated Prof. fees for Walking Path	\$	3,600
Private Donation	Gravel for Walking Paths	\$	58,236
Livery Barn	2nd Coat of Paint & Labor	\$	4,995
Livery Barn	Replace Broken Window	\$	30
Livery Barn	Mural	\$	1,500
Weed Control	Dave Pember Donated Labor	\$	150
Weed Eating on Main Street	Sheila Kramer/Mary Hervy	\$	2,200
GF Welcome Sign	Labor for Staining Sign	\$	200
Painting Anderson Building	Bob Booker	\$	475
Flowers	Donated by Moss Greenhouse	\$	131
Blue Spruce Christmas Tree	Donated	\$	3,500
Teak Oil for Benches	Donated	\$	91
Museum			
Upgrade/Renovations	Private Investment	\$	11,231
Wine Barrels & Flowers	Donated	\$	86
Log Siding & Roof	Three Island Real Estate	\$	9,000
New Log Building	Snake River Properties	\$	211,000
Equine Dentistry Bldg.	Complete Remodel of Shrum Bldg	\$	300,000

Log Siding Chamber	Chamber of Commerce	\$	1,750
		Total \$	856,245

- E. Long-term program involved: Describe how your community will use grant funds to leverage a payback mechanism for funds that will sustain downtown redevelopment.

As discussed in the Strategic Marketing Plan, the Economic Development Committee is exploring opportunities to turn the Old Trophy Building that is currently in sub-standard condition into a building that would be owned by a non-profit (City/Economic Development Group) and leased out to one or more businesses. Proceeds from the lease would be dedicated to future economic development efforts in the Glenns Ferry Community.

Does your community have a revolving loan fund? ☒ Yes ☐ No  
If yes, please describe attempts to secure funding.

The Community of Glenns Ferry has had a Revolving Loan Fund for over 20 years. During this time they have invested approximately \$1,032,000 in the form of loans and donations to help existing and new business start-up. Please see letter from the Mayor in **Attachment J**.

## **XVII. CERTIFICATIONS**

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of the City of Glenns Ferry and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental Policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a - 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that sub-recipient complies with A-110 and A-122
  
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
  - Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan;
  - Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
  - Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);
  - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
  - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
  - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
  - Adopt and implement an Excessive Force Policy;
  - Prohibition of Use of Assistance for Employment Relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub. L 105-276.
  - Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

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Signed by Chief Elected Official

JoAnne Lanham, Mayor  
Typed Name

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November 18, 2008  
Date

## **XVIII. ICDBG Environmental Scoping - Field Notes Checklist**

**Applicant** City of Glenns Ferry **Sub-Recipient** \_\_\_\_\_

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

### **1. Limitations on Activities**

Is the Grantee planning or in the process of acquiring property for this proposed project? \_\_\_\_ Yes X No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

### **2. Historic Preservation**

Has the SHPO or THPO been notified of the project? X Yes \_\_\_\_ No

Have tribes with possible cultural and religious sites been notified of the project? X Yes \_\_\_\_ No

### **3. Floodplain Management**

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site [www.store.msc.fema.gov](http://www.store.msc.fema.gov) \_\_\_\_ Yes X No \_\_\_\_ Not Sure

If yes what is the floodplain map number? \_\_\_\_\_

If , the project is located in a floodway or floodplain is the community where the project is taking place a participant in the National Flood Insurance Program. Check Web site [www.idwr.idaho.gov/water/flood](http://www.idwr.idaho.gov/water/flood) \_\_\_\_ Yes \_\_\_\_ No

### **4. Wetland Protection**

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? \_\_\_\_ Yes X No

If yes, has the Army Corps of Engineers (Corps) been notified? \_\_\_\_ Yes \_\_\_\_ No

Has the Corps indicated what permit level will be required? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ N/A

**5. Sole Source Aquifers (Clean Water Act)**

Is the proposed project located over an EPA designated aquifer area? \_\_\_ Yes X No  
(check website [www.epa.gov/safewater/ssanp.html](http://www.epa.gov/safewater/ssanp.html))

Is it known at this time if construction will disturb more than one acre of land? \_\_\_ Yes X No

If yes, has a general permit for storm water discharges from construction sites been applied for from the EPA? \_\_\_ Yes \_\_\_ No

**6. Endangered Species Act**

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project? X Yes \_\_\_ No

**7. Wild and Scenic Rivers Act**

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site [www.nps.gov/rivers/](http://www.nps.gov/rivers/) \_\_\_ Yes X No

**8. Clean Air Act**

Is the project located in a designated non-attainment area for criteria air pollutants? \_\_\_ Yes X No

For building demolition or improvements has an asbestos analysis been planned for or conducted?  
\_\_\_ Yes \_\_\_ No X N/A

For housing rehabilitation has a lead based paint assessment been planned for or conducted?  
\_\_\_ Yes \_\_\_ No X N/A

**9. Farmland Protection Policy Act**

Is the project located on a site currently zoned as residential, commercial, and/or industrial ?  
X Yes \_\_\_ No

Is the project area currently being utilized for farm or agricultural purposes ? \_\_\_ Yes X No

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified about the project? \_\_\_ Yes \_\_\_ No

**10. Environmental Justice**

Does project have a disproportionate environmental impact on low income or minority populations?  
\_\_\_ Yes X No

**11. Noise Abatement and Control**

Is the project new construction or rehabilitation of noise sensitive use ( i.e. housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?  
\_\_\_ Yes X No

If yes is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad. \_\_\_ Yes \_\_\_ No

## 12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ☒ Yes ☐ No

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? ☐ Yes ☒ No

If yes, have you been able to identify what the container is holding and the container's size?  
☐ Yes ☐ No

## 13. Toxic Chemicals and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? ☐ Yes ☒ No

If yes, explain \_\_\_\_\_  
\_\_\_\_\_

During the visual inspection of the site is there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.

☐ Yes ☒ No

If yes, explain \_\_\_\_\_  
\_\_\_\_\_

At this time is the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc.? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

## 14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? ☐ Yes ☒ No

Does the project involve acquisition of land or construction/rehabilitation of building or infrastructure in an airport runway clear zone or protection zone? ☐ Yes ☒ No

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? ☐ Yes ☐ No

## 15. Energy Efficient Designs

For building construction has the owner investigated possible incentives from power providers, such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building?

☒ Yes ☐ No

## 16. Sediment Control (Clean Water Act)

Will the construction project require storm and surface water discharge from the construction site?

☐ Yes ☒ No

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)?

☐ Yes ☐ No



### 17. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? \_\_\_ Yes X No

If yes, are there any identified concerns or recommended mitigation measures? \_\_\_ Yes \_\_\_ No

List if known - \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 18. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

- X Idaho State Historic Preservation Officer
- X Tribal Historic Preservation Officer or Tribal Office
- X Idaho Department of Water Resources – Local Regional Office
- X Army Corps of Engineers (if wetlands are applicable)
- X U.S. Fish and Wildlife
- \_\_\_ NOAA Fisheries (if salmon and/or steelhead are applicable)
- X Idaho Fish and Game
- \_\_\_ USDA Natural Resource Conservation Service (if farmlands are applicable)
- X Idaho Department of Environmental Quality
- X Local Government – Planning Department
- \_\_\_ Others \_\_\_\_\_

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Shawn Charters, Grant Administrator  
Completed By

November 16, 2008  
Date

## **ATTACHMENTS**

**Attachment A – Slum and Blight Resolution and Documentation**

**Attachment B - Public Hearing Notice, Publication & Minutes of Public Hearing**

**Attachment C – RFP for Administrative, Engineering Services**

**Attachment D – Fair Housing Resolution**

**Attachment E – Project Maps / Site Photos / Plans**

**Attachment F – Marketing Strategy, Survey's, Brochures and Articles**

**Attachment G – Cost Factors / Documentation of Match**

**Attachment H – Environmental Review Letters**

**Attachment I – Letters of Support**

**Attachment J - Revolving Loan Fund**